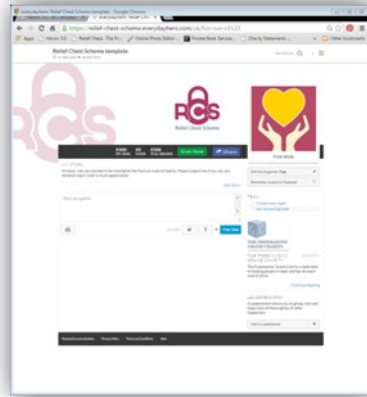


## Sponsorships

### Creating an online Sponsorship Page (for Festivals & Appeals only):

- ✓ Go to the Festival fundraising page, [everydayhero.co.uk/event/XXXXX](http://everydayhero.co.uk/event/XXXXX) (dependent on Festival no.)
- ✓ Click on “**Start Fundraising**” and create an account
- ✓ Follow the instructions and fill in details of your sponsored event and your goal amount, save the page and start fundraising!
- ✓ You can log in and make updates and changes to your page, upload progress photos and your donors can Gift Aid any donation they make.



### Paper Sponsorship Forms (for all):

- ✓ Please complete the event information at the top of the form
- ✓ Each donor must complete their entry personally in order to claim Gift Aid, providing all requested information
- ✓ Please bank all raised cash and issue a cheque payable to “**The Freemasons’ Grand Charity**” for the total amount
- ✓ Complete the verification schedule and send together with the sponsorship form and cheque to the Relief Chest office.

# Donating to a Relief Chest

If you have any questions or need any forms please visit our website

[mcf.org.uk/reliefchest](http://mcf.org.uk/reliefchest)

To contact the Relief Chest office phone 020 7395 9246 or email us at [reliefchest@mcf.org.uk](mailto:reliefchest@mcf.org.uk) and we will be happy to help.

Please send all completed forms and donations to: **Relief Chest Scheme, Masonic Charitable Foundation, 60 Great Queen Street, London WC2B 5AZ**



On 1 April 2016, the Relief Chest Scheme of the Freemasons' Grand Charity (Registered Number 281942) became part of the Masonic Charitable Foundation, a new charity for Freemasons, for families, for everyone. Please visit [mcf.org.uk](http://mcf.org.uk) for further information.

# Single Donations

## By Cheque:

- ✓ Complete a Single Donation Form
- ✓ Make your cheque payable to **“The Freemasons’ Grand Charity”**
- ✓ Tick the Gift Aid declaration if applicable and date the form
- ✓ Send form and cheque to the Relief Chest office.

A form titled 'Single Donation Form' for the 'Province of West Lancashire MCF 2021 Festival'. It includes fields for donor name, address, and donation amount. There is a section for 'Gift Aid Declaration' with checkboxes for 'I am a UK taxpayer' and 'I am not a UK taxpayer'. The form also features the RCGS logo and a barcode at the bottom.

## By Credit/Debit Card:

- ✓ **Post:** Complete the Credit/Debit Card Donation Form and send to the Relief Chest office
- ✓ **Phone:** Call us on 020 7395 9349 (open Monday-Thursday 9.30am-4.30pm, Friday 9.30am-3.30pm) to make a donation.

A form titled 'Credit/Debit Card Donation Form' for the 'Province of West Lancashire MCF 2021 Festival'. It includes fields for card number, name, and address. There is a section for 'Gift Aid Declaration' with checkboxes for 'I am a UK taxpayer' and 'I am not a UK taxpayer'. The form also features the RCGS logo and a barcode at the bottom.

## By Text (for Festivals & Appeals Only):

- ✓ To donate £5 text the Festival code to **70500**
- ✓ Follow the link in the text reply and complete your details and the Lodge/Chapter to be credited.



# Regular Donations

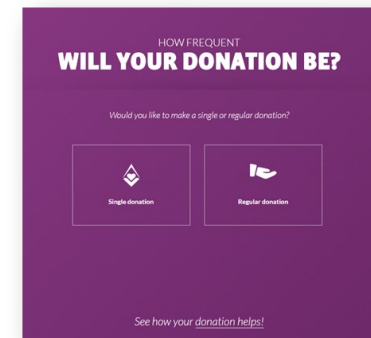
## By Post:

- ✓ Complete a Regular Donation Form
- ✓ **Remember to sign & date the Direct Debit Mandate at the top**
- ✓ Tick the Gift Aid declaration if applicable and date the form
- ✓ Send the completed form to the Relief Chest office.

A form titled 'Regular Donation Form' for the 'Province of West Lancashire MCF 2021 Festival'. It includes a 'Direct Debit Mandate' section at the top, followed by fields for donor name, address, and donation amount. There is a section for 'Gift Aid Declaration' with checkboxes for 'I am a UK taxpayer' and 'I am not a UK taxpayer'. The form also features the RCGS logo and a barcode at the bottom.

## Online:

- ✓ Set up a Direct Debit quickly and securely by visiting [mcf.org.uk/reliefchest](http://mcf.org.uk/reliefchest)



## By Telephone:

- ✓ Call us on 020 7395 9313 (open Monday-Thursday 9.30am-4.30pm, Friday 9.30am-3.30pm)
- ✓ Please ensure you have your bank account details to hand.



Increase the value of your donation by 25% and Gift Aid it.

*giftaid it*