



## Envelope Verification Schedule

Details of person submitting cheque and slips

First Name

Surname

Address

Postcode

Relief Chest name

Lodge/Chapter no.  Relief Chest no.

No. of envelope slips  Total amount of GAE donations £

Total amount of non Gift Aided donations £

Total amount of all donations £

Total amount of cheque £

**Bank transfer details:**

Date of transfer:

Amount:

Account Name: The Relief Chest Scheme  
Sort code: 18-00-02

Account Number : 02585235  
Ref: RELIEF CHEST NO/GAE ( e.g. L1234/GAE collection)

**Please make all cheques payable to The Relief Chest Scheme**

Signature

Date

Please forward the completed schedule, all completed GAE slips and the cheque to Relief Chest Scheme, Masonic Charitable Foundation  
60 Great Queen Street, London WC2B 5AZ Tele: 020 3146 3352

**Data Protection Act 2018 and the UK GDPR (General Data Protection Regulation) - Privacy Notice**

The Relief Chest Scheme is committed to protecting your personal information. The scheme is fully compliant with DPA and UK GDPR legislation when handling your personal data. Our legal basis for collecting, processing and sharing personal information as set out in our Privacy Policy is based on the legitimate interest of the Relief Chest Scheme. To find out more about how we handle, share and store your personal information and how to amend or request a copy of any personal information we hold about you, please visit <https://mcf.org.uk/policies/privacy/relief-chest-privacy-policy/>

